



Election of the International Executive Committee, 2013 - 2017

Guidance Notes for IBE Full Members

1. Election Timetable

DATE	ACTION
27 th August 2012	Notice of election and call for nomination of candidates
1 st October 2012	Closing date for receipt of nominations
26 th October 2012	All ballot papers distributed
27 th December 2012	Closing date of all ballots
Early January 2013	Results announced

2. Election of President, Secretary-General and Treasurer.

Nomination:

Candidates for any of these three positions can be proposed by any Full Member of the IBE and seconded by any other Full Member.

Candidates must be either a subscribing member of an IBE Full Member or an employed staff member of an IBE Full Member or must be a member or employed staff of an official affiliate of an IBE Full Member.

Candidates must have their candidacy endorsed by the Full Member to which they belong or by which they are employed or by the Full Member to which they are otherwise affiliated.

All candidates shall not otherwise be knowingly disqualified from serving as a member of the International Executive Committee as determined by the IBE's terms of incorporation. The candidate's endorsement of the nomination form shall indicate their willingness and eligibility to stand for election and serve on the International Executive Committee.

Ballot:

There will be three separate and simultaneous ballots of all the Full Members of IBE:

1. A ballot to elect the President
2. A ballot to elect the Secretary-General
3. A ballot to elect the Treasurer

In each case, the elected candidate will be the one who receives the most votes.

3. Election of Vice-Presidents

Nomination:

There are seven Vice-Presidents to be elected: -

- a. Vice-President – Africa
- b. Vice-President – Eastern Mediterranean
- c. Vice-President – Europe
- d. Vice-President – Latin America
- e. Vice-President – North America
- f. Vice-President – South East Asia
- g. Vice-President – Western Pacific

Candidates must be proposed by a Full Member from within the region to which the election refers and seconded by another Full Member from within the region to which the election refers.

Candidates must be either a member of or employed by a Full Member of the IBE from within the region to which the election refers or they must be a member or employed staff of an official affiliate of an IBE Full Member from within the region to which the election refers.

Candidates must have their candidacy endorsed by the Full Member to which they belong or by which they are employed or by the Full Member to which they are otherwise affiliated.

All candidates shall not otherwise be knowingly disqualified from serving as a member of the International Executive Committee as determined by the IBE's terms of incorporation. The candidate's endorsement of the nomination form shall indicate their willingness and eligibility to stand for election and serve on the International Executive Committee.

Ballot:

The Full Members of IBE in each region will be balloted to elect a regional Vice-President.

Each regional ballot will only be open to those IBE Full Members in that region.

All of the regional ballots will take place simultaneously.

In each region, the elected candidate will be the one who receives the most votes.